

## Facilities and Programs

### CYSS Administration

79 Bastogne Ave  
Fort Campbell, KY 42223  
(270) 798-6539

### Family Child Care (FCC)

5668 Wickham Ave  
Fort Campbell, KY 42223  
(270) 798-4959

### Watters Child Development Center #1

35<sup>th</sup> & Bastogne Ave Bldg 3071  
Fort Campbell, KY 42223  
(270) 439-7993

### Watters Child Development Center#2

35<sup>th</sup> & Bastogne Ave Bldg 3069  
Fort Campbell, KY 42223  
(270) 439-7996

### Tennessee CDC- Hourly

5382 Tennessee Ave  
Fort Campbell, KY 42223  
(270) 412-4477

### Part Day Preschool

3066 Reed Ave.  
Fort Campbell, KY 42223  
(207) 412-6767

### Taylor Youth Activities (Eagles)

80 Texas Ave.  
Fort Campbell, KY 42223  
(270)798-3643

### Teen Club

80 Texas Ave.  
Fort Campbell, KY 42223  
(270)798-3643

### Parent Central Services

5668 Wickham Ave  
Fort Campbell, KY 42223  
(270) 798-0674

### School Liaison Office (SLO)

5668 Wickham Ave  
Fort Campbell, KY 42223  
(270) 798-3060

### Polk Strong Beginnings Center

3612 Polk Ave  
Fort Campbell, KY 42223  
(270) 412-4471

### Bastogne Child Development Center

3067 Bastogne Ave.  
Fort Campbell, KY 42223  
(270) 412-4485

### Eagles Child Development Center

205 Bastogne Ave.  
Fort Campbell, KY 42223  
(270) 412-3303

### SKIES *Unlimited*

3411 Bastogne Ave.  
Fort Campbell, KY 42223  
(270)412-5811

### Youth Sports & Fitness

80 Texas Ave  
Fort Campbell, KY 42223  
(270)798-6355/6217

### Kid's On Site (KOS)

1501 William C. Lee Road  
Fort Campbell, KY 42223  
(270)956-4381

## **Facilities and Programs Continued**

Billy C. Colwell Sr. CDC  
Building 3301  
Fort Campbell, KY 42223  
(270) 412-2315

Child Development Home (CD Home)  
512A Lawrence Circle  
Fort Campbell, KY 42223  
270-412-4479

One new Child Development Center  
TBA in the next year

Three new School age Facilities  
TBA in the next year

## **Mission**

*Our mission is to support the readiness and well being of Army families by reducing conflict between the military mission and parental responsibilities.*

*We reinforce Army values and foster family self-reliance. Child, Youth & School Services provides predictable and affordable programs that are inclusive of baseline requirements and enrichment opportunities. We commit to sustained quality in all service areas through timely and appropriate training, well-executed plans, and operations that allow for a seamless delivery of service.*

## **Child, Youth & School Services**

Army Regulation (AR) 608-10 is the document which governs Child, Youth & School Services.

### **Philosophy**

We at the (CYSS) Division recognize the responsibility of assisting the command in maintaining mission readiness. We believe the individual child is uniquely recognized and respected.

We strive to meet the individual needs of the child and his or her families through appropriate child care enrichment activities. We nurture and provide love, trust and security in the healthy, positive and safe environment. Our focus is to enhance children's emotional, social, physical, intellectual and creative developmental needs.

Through real experiences, the child develops self-control, independence, core values and is introduced to different cultures of the world. Strengthened by our training, we take the extra step to provide opportunities in mastering new skills through bonding, role modeling and forming relationships with child/youth and families.

### **Eligibility**

All active duty or retired military and civilian personnel working on Fort Campbell are eligible to use Child, Youth & School Services.

**Re-registration/Activity Enrollment** After the initial registration children/youth may enroll in any of the many programs and activities offered in CYSS. Registration is good for one year and must be update annually. Parents will need to review and updated any information that has changed or is no longer applicable. A new signature and date is required on each form that is not changed signifying the parents has reviewed the information for accuracy. Re-registration is completed at Parent Central Services (PCS), located at building 5658 Wickham Ave, Fort Campbell KY. Re-registration information may be obtained Monday through Friday 0800-1700, or by calling 207-798-0674. At the time of re-registration parents are required to furnish a copy of an annual physical if the child is enrolled in sports, review the health assessment, original shot records, Leave and Earning Statement (LES), College Enrollment and review/change Emergency Release contact or Point of Contact information.

**Allergies** Parents should inform PCS of any allergies or special dietary needs for their child. A doctor's statement is required to be on file with your child's registration record. We will try to accommodate these needs to every extent possible. Exceptions to this policy will be individually addressed.

**SNAP** is the acronym for "Special Needs Accommodation Process" SNAP involves a multidisciplinary team established to ensure the safest and most appropriate placement of children with identified special needs. Special Needs is defined as a medical or other related health issues that may require individualized care plans or specific staff training.

Accommodation is the goal for all special need children/youth. This process is the tool we use to make an appropriate placement.

**Family Care Plan** Single or dual military parents need to provide a certificate of acceptance as guardian or escort/DA 5840. If this person is someone other than your Emergency release designee.

### **Fees and Payments**

Fees, determined by PCS, will be paid two weeks in advance of service. Payments are due on the 1 and 15<sup>th</sup> of each month, with a five-day grace period. If payment is not received by close of business on the 15th of the month, a late fee of \$25 will be applied to your household on the fifth working day passed the 15th. Payments can be made at any CYSS facility by cash, check, money order or credit card or online by visiting [www.fortcampbellmwr.com](http://www.fortcampbellmwr.com). Patrons using Family Child Care should follow the provider's contract for fees and payments. Provider fees generally follow the same guidelines as the other CYSS programs.

Late pick up fees will be assessed when a child remains at the program after closing, at which point the staff will try to contact the parents. A late pick-up fee is \$1 per minute per child not to exceed \$15.00 per program site. Family Child Care patrons will abide by the provider's contract for late pick-up of children.

### **Leave Policy for CDC and SAS programs**

CYSS requires a written two-week notice if you plan to withdraw your child or if you are taking your vacation time allotted by the parent contract. CYSS offers vacation time at a rate of two weeks per year per family. Each facility will have the required vacation request forms available.

Vacation credit will be granted without loss of enrollment slot in the CDC and SAS programs. The weeks can be taken consecutively, but not less than full week increments. A two-week notice in writing is required. When a child is absent beyond the vacation period, full bi-weekly fees must be paid. No refunds are given for leave not taken.

Withdrawal – A two week written notification is required prior to withdrawing your child from the CYSS program. This allows CYSS staff an opportunity to export the family file to the next duty station if applicable. Parents should request the gaining installation import the family file or contact PCS for required documents. If you chose not to give the required two week written notice two weeks of fees will be assessed and your child will lose their child care space. If you leave the installation with an outstanding balance on your household CYSS can issue a DD 139 or tax levy to collect the outstanding balance.

Extended Illness- In case of extended illness that results in absence of one or more weeks, payment can be waived at the director discretion upon presentation of a physician's note covering the period of illness.

Emergency Leave-In case of emergency leave, payment may be waived for any weeks absent, upon presentation of DA Form 31 signed by the Unit Commander.

Family Child Care patrons will abide by the provider's contract regarding all of the above areas.

### **Parent Participation**

CYSS has an open door policy. Parents are welcome to visit the program or participate in activities at any time. Parents are encouraged to participate in the daily operation of the program. That can be accomplished through the Parent Participation Program (PPP) or the Parent Advisory Council (PAC). If you spent time volunteering in the CYSS program, you may be able to reduce your fees. This only applies to full day and part day programs.

### **Child Abuse Prevention**

Our primary focus is to keep the children in the program safe. CYSS follows many procedures to ensure the safety of all to include: all staff members are screened through background checks, staff is trained in child abuse prevention, and staff is trained in positive guidance and discipline techniques. To ensure the safety of our children enrolled in CYSS security cameras have been installed in some facilities and on buses. We limit visitor access by providing staff escort to children's activity areas. All visitors sign in and out of the facility. As federally regulated referral agency, CYSS personnel are required by law to report any suspicion of child abuse or neglect to authorities. The Installation POC for suspected Child Abuse is Social Work Services at (270) 798-8601, or DOD Hotline at 1-800-336-4592.

### **USDA Statement**

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discrimination on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call (202)720-5964 (voice and TDD) These forms can be obtained at each facility. USDA is an equal opportunity provider and employer. The enrollment form will be completed in each the program.

### **Child and Adult Care Food Program Statement (CACFP)**

The goal of the Child and Adult Care Food Program is to see that well balanced meals are served and that good eating habits are taught in child care settings. The CACFP provides nutritious meals and snacks served to eligible children in child care centers, family day care homes, and outside-school-hours centers.

The CACFP serves 400,000 meals and snacks annually to multiple sites on Fort Campbell. Proper nutrition plays a vital role in physical and mental development, which is why the CACFP strives to provide the best, most nutritious meals and snacks for children here at Fort Campbell.

## **Dress for Success**

Children go outdoors to play daily and should be dressed so that they are comfortable in the environment. Layers of clothing for cold weather allow for comfort and warmth inside and outside. Parents are advised that footwear should be safe and appropriate for the activities in which children /youth are participating. We recommend footwear such as closed toe sneakers, or some type of soft soled closed toe shoes in most cases. There will be times when staff or activity instructors require a different type of clothing or footwear. In these cases parents will receive instructions. One example of an activity that would require special footwear is horseback riding, this activity requires shoes with a solid heal.

A complete change of clothing (seasonal) should be given to your child's caregiver, to use in case of any accident. Please include shirt, pants, underwear, socks, and extra shoes (if possible), and ensure your child's name is on every item. Soiled clothes will be placed in a bag and returned to the parent at the end of the day.

Disposable diapers and wipes are to be furnished by the parents. Please label each diaper and the wipes container with the child's name. Cloth diapers are not permitted in the center unless accompanied by a doctor's statement.

## **CYSS Health Services**

Child Health Requirements to maintain active status in CYSS Programs.

Within 30 days of registration, a completed Health Assessment/Sports Physical Statement (HASPS) or Physical for each child must be on file. While physical for middle school youth and teens are not required unless the youth participate in sports, they are highly encouraged. Form will be updated with date and initials by the parent annually. A new physical will be required if child's health status changes and/or every three years. Sports physicals are required yearly.

Immunizations must be current and up-to-date when child is registered.

Required immunizations are as follows:

DTaP

Polio

Hepatitis B

Hepatitis A

Hib or Haemophilus Influenza

Streptococcus Pneumoniae Vaccine

Measles, Mumps, and Rubella or MMR

Varicella or Chicken pox

An annual influenza vaccination is recommended for all children ages 6 months and older.

Temperature Guidelines are as follows:

- A. Temperature in excess degrees of 100.5 F axillary (under arm) for children under 3 months of age.
- B. Temperature in excess degrees of 101 F axillary, or externally applied temperature strip for those children over 3 months of age.

Guidelines may change during flu season. Guidance will be given at this time.

Children should not be given Tylenol or Motrin before bringing to care.

Exclusion criteria:

- A. Child's inability to fully participate in daily activities to include outdoor play
- B. **Visible** signs or symptoms leading the CYSS staff to suspect illnesses and conditions including impetigo, pinworms, scabies, ringworm, chicken pox, head or body lice, pinkeye, skin rashes or infections, persistent cough, vomiting or recurrent diarrhea will require denial of child care services until evaluated and cleared by a medical provider.

Readmission criteria:

- A. Children may return to program if they are well enough to participate.
- B. Skin lesions or open sores are not weeping, oozing, or draining. Chicken pox lesions must be crusted over and this usually takes five to six days after onset.
- C. Fever must be absent for 24 hours/day- without the use of fever reducing medication.
- D. Nausea, vomiting, and /or diarrhea must have subsided for at least 24 hours/day.
- E. Scabies or lice must be under treatment.
- F. Pin worms have been treated for a full 24 hours/day.
- G. Contagious stage of communicable disease is over.
- H. Child has been excluded from care for 24 hours after the start of medication (i.e. antibiotics for strep) for the communicable disease. Parents or physician are always responsible for administering the first dose of any medication and child should have received 24 hours of that medication before returning to care.
- I. A completed Medical Referral Statement may be required before readmission.

Reportable communicable diseases include: tuberculosis, mumps, measles, Haemophilus Influenza B (HIB), Human Immunodeficiency Virus (HIV), polio, Diphtheria, pertusis (whooping cough), hepatitis, chicken pox, scarlet fever, rubella, meningitis, giardia, shigellosis, salmonella, other cases of food or waterborne diseases, illnesses with accompanying rash, or clusters of cases of diarrheal illness.

Medication Administration:

CYSS can administer certain medications. Please check with Director for guidance regarding this specific policy.

Medical Need/Special Need

If your child has a specific medical need, please do not hesitate to identify this on Tool #1 or HASP (Health Assessment and Sports Physical). When you identify this need, we will be better

able to care for your child while in our care. CYSS works alongside ACS EFMP to ensure needs are being met through the SNAP process (Special Needs Accommodations Process).

**Students who are enrolled in the Middle School/Teen Programs:**

Are allowed to carry and self-administer inhalers **IF respiratory care plan has been signed by the:**

- A. Physician**
- B. Parent**
- C. Student**

The physician must counsel and educate the student and parent on self-administration of inhaler.

The student can then carry the inhaler and self-administer.

A back-up inhaler will also be required (at the site) in the event of an emergency.

Without the proper signatures, the student will not be allowed to hand carry inhalers and self-administer.

**Medical Emergencies**

Children who have medical emergency conditions in CYSS will be transported immediately to Blanchfield Army Community Hospital (BACH) Emergency room by ambulance. CYSS personnel or FCC Providers will accompany the child.

Attempts to contact parent/guardian will be made to have them meet their child at BACH emergency room. The person accompanying the child will remain with him/her until parent/guardian arrives at the emergency room.

**Parent Central Services**

Parent Central Service (PCS) 270-798-0674 or 270-412-0173 registers and re-register patrons for all Child, Youth & School Services programs. Parents may walk-in to complete registration Monday through Thursday 0800-1830. Appointments are available Monday – Thursday 0800-1830 and Friday 0800-1630. At PCS, parents may register and enroll in any CYSS program. We provide detailed information about all CYSS programs along with child care referrals. PCS provides information to assist families with special needs in receiving necessary services and appropriate placement within CYSS. Program orientations are scheduled before beginning a program or activity to meet the staff and acquaint parents and children with program specific policies and procedures.

**Child Development Centers**

We strive to meet the individual needs of the child and his or her family through appropriate child care enrichment activities. We nurture and provide love, trust and security in a healthy, positive and safe environment. Our focus is to enhance children’s emotional, social, physical, and intellectual and promote opportunities for the development of the child’s individual creativity. Through real experiences, the child develops self-control, independence, core values and is introduced to different cultures of the world. Strengthened by our training, we take the

extra step to provide opportunities in mastering new skills through bonding, role modeling and forming relationships with child/youth and families.

CYSS has several programs for children 0-5 years of age. Full time care is available at Child Development Centers (Watters Child Development Center #1, Watters Child Development Center #2, Bastogne Child Development Center, Eagles Child Development Center and Polk Strong Beginnings Center).

A parent orientation is necessary prior to your child receiving care at our centers. This will give you the opportunity to meet those that will be giving care to your child and also give us an opportunity to meet you. We cannot stress enough the importance of this orientation. It starts you and your child off with a well-informed, positive experience.

We are here for you and your child. If ever you have comments, questions, or concerns please do not hesitate to talk with us.

### **Part Day Preschool/ Toddler Program**

The Part Day Preschool/Toddler Program provides an opportunity for children to develop an early learning experience. Through careful observation of the children's interests, we develop and create activities that will stimulate them and keep them interested throughout the time that they are in the program. This type of curriculum is known as Creative Curriculum.

Each child is assigned a primary caregiver that will inform you of your child's progress while in our program. The caregiver will monitor and provide you with monthly samples of the child's handwriting, cutting, and art.

Parents are also encouraged to participate with ideas pertaining to the interest of their children so that they can be incorporated into the curriculum as it relates to the activities as they take place. The participation of parents is important to the program as it assists us in meeting the growth and development need of each individual child.

The PDPS program follows the Fort Campbell school calendar. During the summer months a summer session is provided.

We are located at 3066 Reed Ave. 270-412-6767. Hours of operation are 0830-1130 and 1300-1600.

### **Strong Beginnings**

The Army Strong Beginnings Pre-K is a program designed to prepare children to be successful to enter school. The curriculum focuses on the social, emotional, and physical development of children; equips them with basic academics and "Kindergarten Classroom Etiquette" skills to enhance "school readiness." Our program is considered a "wrap-around program" combining full-daycare with 3 hours of instructional program (0830-1130 M-F). Our hours of operation are 0530-1800 M-F.

Only children who will be entering Kindergarten the following fall (4 years old prior to 1 Sep) are eligible to attend Strong Beginnings Pre-K.

### **TN CDC Hourly Care**

Whether you are looking for a place for your child to be for a couple of hours while you take care of errands or for an entire day, it's important to know your child will receive quality child

care. All Child, Youth and School Services (CYSS) Programs provide a healthy and safe environment, nutritious meals and snacks, specially trained staff, planned learning activities and materials appropriate for your child's age and development.

The Hourly Care Program is designed as a short term child care option for parents with children between 6 weeks and 6 years. It has been specifically tailored to meet the needs of those who require care for times when they are volunteering, in-processing, assuming respite care duties or having a doctor's appointment. The program is also designed to give children the opportunity to socialize and interact with other children in their age group. We are located at Bldg 5382 Tennessee Ave. 270-412-4477. Hours of operations are from 0800-1700, Monday thru Friday.

### **School Age Services**

It is the mission of Fort Campbell School Age Services (SAS) to promote quality of life by supporting Army readiness. SAS provides affordable before-school and after-school care in a quality program that meets the needs of children grades K-5<sup>th</sup> grade and parents. Transportation is available for select schools that are off post to and from SAS sites. In addition to before and after school care, separate SAS camps are operated during Winter and Spring breaks. During the summer months, SAS operates a full day camp.

Fort Campbell SAS is nationally accredited by the National Afterschool Association (NAA). This accreditation assures parents of a commitment to responsive and loving care, trained and competent staff, a safe and healthy environment, and consistent program improvement and quality, Fort Campbell SAS is a Boys & Girls Club and 4-H Club. The Boys & Girls Clubs of America promote positive youth development through the provision of opportunities for young people to develop the skills they will need to become successful and contributing members of their communities.

A variety of club-base programs are offered at all the SAS sites in four service areas: Sports & Fitness, Fine Arts, Citizenship & Leadership, and Leisure & Recreation. A major club program offered during the school year is our Academic Power Hour- this is an after school club that allows youth to work on homework assignments with qualified staff to assist them and the opportunity to engage in other higher learning activities to make learning fun! As a 4-H club, SAS provides informal, hands-on educational experiences that guide children and youth to become responsible and productive citizens in their communities. The 4-H Clubs offered are Citizenship Club, Technology Club, the Photography Club, and the Fine Arts Club.

For additional information about SAS please call:  
(270)412-2315

### **Edge**

The EDGE! Program offers out of-school opportunities for children and youth ages 6-18 to experience, develop, grow and excel by participating in cutting-edge art, fitness, life skills and adventure activities, known as Art EDGE!, Fit EDGE!, Life EDGE!, and Adventure EDGE! Art EDGE promotes learning-by doing and focuses on the development of lifetime skills through exposure to the arts. Art EDGE activities increase creative development while building self-esteem. Fit EDGE educates and encourages children and youth to incorporate a healthier lifestyle

through physical activity and nutritional awareness programs. Life EDGE imparts upon children and youth the skills needed for life-long growth as well as the exploration of future career fields. Adventure EDGE encourages children and youth to embrace the outdoors and nature while being exposed to activities that stimulate relaxation. For more information please contact (270) 498-8002.

### **Youth Services**

It is the mission of the Youth Services program to provide parents who prefer not leaving their youth home alone with an option for supervised activities. Youth Services offers program offerings in four service areas; Sports & Fitness, Fine Arts, Citizenship & Leadership, and Leisure & Recreation. Youth Services offers camps during periods when schools are not in session and offer a full day camp during summer months.

### **Middle School**

The Eagles Club for 6<sup>th</sup>-8<sup>th</sup> grades students is located at Taylor Youth Center, 80 Texas Ave. (270) 956-4506, 798-3643. Life Skills and Leadership opportunities, Role Modeling, Mentoring, Intervention, and Support Services, 15 Computers with internet connectivity, Triple Play Sports, Assorted Clubs; Lock-Ins, Dances, Torch Club (volunteerism), Homework Lab, Cultural activities, Photography Club, 4-H Club, Youth Sponsorship Club, Leisure/Recreation, Field trips and outdoor summer activities, including Horseback Riding, Swimming, Canoeing, Fishing, Bicycling and Camping. Hours of operation are School Days 0600-0730 and 1430-1900, on school holidays hours are 0600-1900. Eagles Club provides transportation from the following off post Middle Schools: New Providence, North East, Kenwood, Rossvie, & West Creek.

### **Teen Club 24/7**

The Teen Club 24/7 for 9<sup>th</sup>-12<sup>th</sup> grades students is located at 80 Texas Ave. (270) 956-1203 or 956-1030/1033. The Teen Club offers Life Skills and Leadership Opportunities, Role Modeling, Mentoring, Intervention, and Support Services, Tech Lab with 15 Computers with internet connectivity, Lock-Ins, Concerts, Triple Play Basketball, Assorted Clubs; Computer Technology Club, Poetry Club, Keystone Club (volunteerism), Photography Club, 4-H Club, Youth Sponsorship Club, Hire-A Teen Program, CPR-Baby Sitting Classes, Leisure/Recreation, Field trips and outdoor summer activities, including Swimming, Canoeing, Picnicking. The Teen Club transports from the following off post high schools Northwest, Kenwood Northeast, Rossvie, & West Creek as well as Fort Campbell High. Hours of operation are Tuesday- Thursday 1400-2000, Friday 1400-2300 and Saturday 1800-2330.

### **Teen Hire Program**

The HIRED! Apprenticeship Program provides 15-18 year old youth with meaningful, professionally-managed career-exploration opportunities in Morale, Welfare and Recreation (MWR) operations. The HIRED! Apprenticeship Program offers valuable work experience and training to better equip each participant with the skills needed for a highly-competitive job market. For more information please contact (270) 412-3994

## **Family Child Care**

Family Child Care (FCC) offers care in homes on post and off post for patrons seeking child care. All homes are certified and monitored by the Family Child Care program staff and other proponents both on and off post. Extensive background checks are completed on the providers and anyone in their home 12 and over on an annual basis. The providers have completed child care training before caring for children, and receive training on a continuous basis after certification. Children receive nutritious meals as part of the Child and Adult Care Food program. Providers offer a wide variety of development activities to help your child grow in a safe, healthy environment. Providers offer full day and part day child care. Some providers offer weekend care, hourly care, and extended care to meet your childcare needs. Parents should choose care which best suits their needs. You should interview several providers, tour their child care areas, and observe when they care for children so you can decide who cares for your child while you are away. Parent Central Services can direct you to the FCC staff who manages the program or you may call the director at (270) 798-4959. Our offices are located at 5668 Wickham Avenue. PCS can also sign you up to view the [www.armyfcc.com](http://www.armyfcc.com) website as you search for a child care provider. All patrons must attend orientation with the FCC program prior to the start of care. Each provider has their own contract and all patrons should read and insure they understand the contract as it is considered to be legally binding document.

## **CD Home**

Child, Youth & School Services now offers a Child Development (CD) Home that was established to meet the need for non-traditional child care hours. Our CD Home is designed to provide care for parents who work hours that cannot be accommodated by the operational hours of our other CYSS programs. The CD Home provides care for children 6 weeks through 12 years of age. Staff receives on-going training in Child Development, CPR, First Aid, Child Abuse, Extended Hour Care, Special Needs Care, Infant/Toddler or school-age Care, Emergency Action Principles, and Accident Prevention. The home is for extended hours. Children should not be in care more than 12 hours a day (60 hours a week) with exceptions made to accommodate individual work schedules. The CD home provides a rich environment to enhance children's individual learning styles. We offer daily activities, which cover the 5 areas of child development: Physical, Social, Emotional, Cognitive, and Creative. Space is limited and patrons are screened for eligibility based on the work schedules and child care needs. Parent Central Services manages the waitlist for the CD Home staff who manages the program or you may call the director at (270) 412-4479.

## **Youth Sports and Fitness**

Fort Campbell Youth Sports and Fitness program is located in Taylor Youth Center 80 Texas Ave. and can be reached at (270) 798-6355/3168. Year around physical activities for ages 4-18. Individual and Team Sports and Fitness Activities are all offered to enable children to experience and learn about all kinds of sports activities. Training for Volunteer Coaches is held through

cooperation with National Youth Sports Coaches Association (NYSCA) and is offered throughout the year. All volunteer coaches must undergo a background check prior to being assigned to coach a team. Participants must be registrar with CYSS and have a recent physical.

### ***SKIESUnlimited***

The name is *SKIESUnlimited* is an acronym for “School of Knowledge, Inspiration, Exploration, and Skills” with the word “Unlimited” for the unlimited possibilities this program can offer Army children and youth. *SKIESUnlimited* encompass instructional programs for children and youth ranging from four weeks old to adolescence. Through *SKIESUnlimited* children and youth in Child Development Center (CDC), School Age Services (SAS), Middle School and Teen (MS&T), and Outreach Services (OS) Programs, as well as home schooled children, have equal access to opportunities that expand their knowledge, inspire them, allow them to explore, and acquire new skills. *SKIESUnlimited* has a four-school system. The four schools are: School of Sports, School of Arts, School of Life Skills, and School of Academic. *SKIESUnlimited* is located at 3411 Bastogne Ave. (270) .

### **School Liaison Officer**

The School Liaison Officer works in conjunction with the Child, Youth & School Services Division and the local school community to address educational issues involving military children. Through partnering with the local and military community, the School Liaison Officer uses a variety of resources to provide assistance with issues concerning student transition. The school Liaison Officer acts as a communication link between the installation and the surrounding school districts. The contact number is (270) 798-9874.

### **Home School Support**

Fort Campbell School Liaison Office, in collaboration with Child, Youth and School Services offers support to all military connected home school families. The Fort Campbell HS program includes monthly support meetings for military connected families living both on and off the installation and offers enrichment classes through *SKIESUnlimited*. For more information please call the School Liaison Office at 270-798-9874.

### **SFAC**

The Soldier Family Assistance Center (SFAC) was created to provide compassionate, coordinated services to Warriors in Transition (WTs) and their Family Members. SFAC is a one-stop shop for services that partners with the Warrior Transition Unit (WTU) as a friendly supportive team dedicated to encouraging self-development, wellness and to meet the unique needs of WTs and their families. Childcare is provided on site for those families receiving services in the facility or who have an appointment at one of the treatments facilities. SFAC staff will attempt to answer any questions you have and can be reached at (270) 412-8446/6000.

### **Kids on Site (KOS)**

KOS is a dynamic and adaptive program that is committed to supporting our military families and communities. We provide age appropriate activities for Ft. Campbell’s children and youth in a safe and developmentally appropriate environment. Every effort is made to provide this care in the most convenient location based on Ft. Campbell’s policies and guidelines. KOS supports

Family Readiness Group functions, Army Community Services, and other Army agencies in their effort to serve and educate the families of Ft. Campbell. For more information in requesting KOS care please call 270-956-4381.

### **Army Family Covenant**

Child, Youth & School Services is committed to providing support to the Families of Fort Campbell through the deployments and hard ship tours. The CYSS Army Family Covenant Includes: Free Registration to all military families, 20% fee reduction on regularly scheduled full or part time care per child, free transportation to and from surrounding schools for children enrolled in SAS & MS&T, hourly care reduced to \$2 per hour. SKIES*Unlimited* offers a total of \$300 per child in activities, classes and clinics and Youth Sports & Fitness offers a total of \$100 per child. 16 hours free respite care is provided Super Saturday and Friday Night Out. These benefits are subject to change due to funding.

Reservations for Friday Night Out and Super Saturday can be made by calling 270-412-0174 or 270-412-0173. Reservations will be accepted until 1700 on the Thursday prior to the event.

Cancellations for respite care must be made prior to the event. If a cancellation is not made prior to the event then the child/ren will be considered as a “no show” and fees could be assessed.

### **Child Development Services (CDS) Discipline Policy**

Constructive discipline techniques are used with installation touch policy. No form of Corporal punishment is permitted. CDS personnel will discipline in a consistent way based on an understanding of individual needs and behaviors of children at varying developmental levels. Simple, understandable rules will be established so that expectations and limitations are clearly defined.

- A. Child care providers help children learn to develop self-control, express their feelings in acceptable ways, and when age appropriate, learn to resolve their own conflicts and be involved in rule making.
- B. Child care providers role model appropriate behavior and conflict resolution skills, and use of positive rather than negative language.
- C. Child care providers demonstrate realistic, age appropriate expectations of children's behavior.
- D. Guidance techniques used will be constructive in nature, including diversion, separation of a child from the situations, praise of appropriate behavior, or gentle physical restraint. No inappropriate touch including corporal punishment, slapping, pinching, prolonged tickling, fondling or molestation.
- E. A child may not be punished by:
  - 1. Spanking, punching, shaking or other types of corporal punishment.
  - 2. Isolation away from adult sight/contact
  - 3. Confinement in closets, boxes, or similar place.
  - 4. Binding to restrain movement of mouth or limb.
  - 5. Humiliation or verbal abuse.
  - 6. Deprivation of meals, snacks, outdoor play opportunities, or other program components. Short term restrictions on the use of specific play materials and equipment or participation in a specific activity are permissible.
- F. Children are not punished for lapses in toileting or refusing food.
- G. Use of time-out is limited to one minute per year of age (i.e. 3 years = 3 minutes)
- H. Highchairs are not to be used for discipline purposes.
- I. Biting policies focus on modifying children's behavior within the setting and working with parent's to identify alternative strategies within the existing environment rather than "suspending" the child. When this is not possible, parents will be assisted in obtaining care in another CDS setting if available.

- J. Development of a written touch and discipline policy is to ensure use of appropriate guidance techniques (compatible with child's developmental level), which minimize risk of child abuse. To ensure guidance techniques focus on inappropriate behavior rather than "bad" children.

Corporal punishment is not allowed in the Child, Youth and School Services programs under any circumstances even with parental approval. Discipline techniques used in the homes are realistic to the infraction the child has committed. The provider and the parent should be in philosophical agreement as to which discipline technique will be employed for the child. FCC providers may not use corporal punishment with their own children when FCC children are present in the home.

### **Touch Policy**

A touch policy is implemented. Policy addresses, at a minimum, appropriate versus inappropriate touches.

- A. Examples of appropriate touches include: hugs, lap settings, reassuring touches on shoulders, naptime backrubs.
- B. Examples of inappropriate touches include: forced good-bye kisses, corporal punishment, slapping, striking, punching, tickling for prolonged period, fondling or molestation.

**INTENT:** To define appropriate touching practices within the context of adult/child physical interactions in Child, Youth and School Service programs. The intent is not to make child care providers afraid of physical contact with the children, but rather to delineate "boundaries" and stress that appropriate nurturing interactions are healthy and necessary for the development of children.